

Decision Schedule

Decision made by	Chief Executive
Decision made on	09 November 2022
Date decisions published	14 November 2022

Item no.	Agenda item	Contact Officer	Decision	*Key/ Non Key	**Last date for call in
	Contract Award - Development of a Leisure Procurement Strategy and Specification	Lee Byrne Regeneration Manager	<ol style="list-style-type: none"> 1. To award the contract to SLC through the ESPO framework for the delivery of a leisure procurement strategy and additional specialist advice relating to the procurement of a new leisure operating contract in Melton Borough. 2. To enter into any necessary legal documentation to effect the award. 3. Authority to access the Corporate Priorities Reserve to draw down £36k to fund the contract. 	Non-Key	N/A

Call in

*What is a Key Decision?

A Key Decision is an [executive decision](#) likely to result in the Council:

- Incurring expenditure of £50,000 or more, or;
- Making savings or generate income of £50,000 or more, and/or
- Has a significant impact on two or more wards in the Borough and on communities living or working in those areas.

All Key Decisions will come into effect three working days (not including the date of publishing) after a decision has been published. The last date for call in will be included on the decision notice.

**What happens once a Key Decision has been made?

When a [Key Decision](#) is made the decision shall be published within two clear working days of being made.

Copies of the notice of decision shall be published;

- In hard copy (upon request) at the main offices of the Council.
- By email which will be provided to all members.
- On the website.

All Key Decisions will come into effect three working days (not including the date of publishing) after a decision has been published. The last date for call in will be included on the decision notice.

How can scrutiny members call in a Key Decision?

The call-in request shall be on a completed [call-in request form](#) and include the names and signatures of six members excluding Cabinet Members, the decision making principles it is believed have been breached and also the reasons for this.